



FINAL REPORT RUBRIC FOR EPH 682-CAPSTONE PROJECT

Student Name: _____ Community Partner: _____

Advisor: _____

Capstone Final Report Draft (check) 1 ___ 2 ___ 3 ___ other ___

Draft Submission Date: _____ Approval Date: _____

Instructions for Students:

Format: The capstone project final report should be 10 – 15 pages, double-spaced (not including references or title page) in Microsoft Word.

References: References should follow APA, AMA, or another academic style. Reference list should be single-spaced and in alphabetical order. Include only the references cited in your paper.

STANDARD	EVALUATION	ADVISOR'S COMMENTS
<p>Background & Literature Review</p> <ul style="list-style-type: none"> • Background/rationale is clear and coherent • Subject matter is well researched and documented • Theoretical concepts are well defined and integrate 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	
<p>Objectives</p> <ul style="list-style-type: none"> • Objectives are well supported by current literature • Objectives are SMART (Specific, Measurable, Attainable, Relevant, Time-oriented) 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	
<p>Methodology and Project Design</p> <ul style="list-style-type: none"> • Presented clear, good analysis of the problem • Methods are clearly described • Analysis/Methods are aligned with Objectives • Variables, targets, measures are thoroughly discussed and align with expected outcomes • Implementation/Exploration is clearly discussed, along with expected outcomes • Student explained concept in own words • Human subjects IRB documentation and justification 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	



<p>Results</p> <ul style="list-style-type: none"> • Interpretations were clearly based on the review of literature • Findings are correctly documented and summarized 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	
<p>Recommendations and Conclusion</p> <ul style="list-style-type: none"> • Interpretation of findings is clearly discussed • Findings are clearly connected to Objectives • Short and long term implications are discussed adequately • Limitations are identified, suggestions for future research are documented 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	
<p>References</p> <ul style="list-style-type: none"> • Sufficient references to justify your points • Included peer-reviewed, scientific references or referenced chapters from relevant books • Used referencing style correctly and consistently 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	
<p>Content Structure</p> <ul style="list-style-type: none"> • The writing is focused and well organized, with effective use of leading sentences, transitions between sentences, and word choices • Errors in grammar, spelling, and punctuation are minimal, and they do not interfere with understanding • Paper is clearly organized using titles and subtitles that match the index • No errors or unsupported leaps in content 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	
<p>Document Structure</p> <ul style="list-style-type: none"> • Title page • Abstract • Table of Contents • Background and Literature Review • Objectives • Methodology and Project Design • Results • Recommendations and Conclusion • Reference List • Appendices 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	



<p>Timelines</p> <ul style="list-style-type: none"> Adhered to agreed timeline for report submission 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	
<p>Competencies</p> <ul style="list-style-type: none"> This project addressed the selected foundational and concentration MPH competencies. 	<p><input type="checkbox"/> Exceeds Expectations</p> <p><input type="checkbox"/> Meets Expectations</p> <p><input type="checkbox"/> Does Not Meet Expectations</p>	

APPROVED BY:

Faculty Advisor Signature

Date