

SCHEMA: NEXTGENMD CAPSTONE PRACTICUM AND PROJECT DELIVERABLES

MD-MPH 2027

MD/MPH Program | University of Miami, Miller School of Medicine

MD/MPH Timeline	Capstone Practicum/Project Deliverables and Due Dates
Phase 1: 1 st year medical school- <i>Fall Semester</i>	<p>Friday, September 29, 2023: Check-in with Advisor #1 You must have checked in with your capstone faculty advisor by this date to brainstorm research interests and potential community partners for your Capstone Program. Fill out the <i>Capstone Advising Form</i> and submit it through Blackboard.</p> <p>September 2023 - December 2023: Capstone Info Sessions Attend community partner events and capstone information sessions hosted by the Capstone Coordinator and the Department of Public Health Sciences.</p> <p>Friday, December 8, 2023: Check-in with Advisor #2 You must have checked in with your advisor by this date and have identified a potential community partner for your Capstone Program. Brainstorm project ideas, and fill out the <i>Capstone Advising Form</i>, and submit it through Blackboard.</p>
Phase 1: 1 st year medical school- <i>Spring Semester</i>	<p>January 2024: Institutional Review Board (IRB) Session Attend the Institutional Review Board info session to learn about the process, when you should seek IRB approval, and how to submit to the IRB to conduct your capstone project.</p> <p>Thursday, January 18, 2024 - Thursday, April 4, 2024 During your Research Method course (EPH 651), secure a community partner. Begin to bring your project ideas together to draft a Practicum Proposal and apply for award funding.</p> <p>Friday, April 12, 2024: Check-in with advisor #3 You must have checked in with your advisor by this date to share a draft of your Practicum Proposal. Fill out the <i>Capstone Advising Form</i> and submit it through Blackboard by April 12. Begin implementing suggestions from the Capstone Faculty Advisor and community partner to submit the proposal by the June 3 deadline.</p> <p>Monday, June 3, 2024 Signed Community Partner Agreement & Competency Form, Practicum Proposal, and CITI certifications due to Capstone Coordinator through Blackboard.</p>

Phase 1: 1 st year medical school- <i>Summer of 2024</i>	<p>Monday, June 10, 2024 - Friday, August 2, 2024 Obtain practical field experience in a public health setting related to the capstone project area of interest. Develop a Capstone Project Proposal using evidence-based methodology to address public health issues.</p> <p>Friday, August 2, 2024 Practicum Write-up, Written products (2), Log of hours, Student Evaluation, and Community Partner Evaluation due to Capstone Coordinator through Blackboard.</p>
Phase 2: 2 nd year medical school- <i>Fall Semester</i>	<p>Friday, August 9, 2024 Capstone Project Proposal DRAFTS due to advisor.</p> <p>Friday, August 30, 2024 Final Capstone Project Proposal and Capstone Project Proposal and Competency Form due to Capstone Coordinator through Blackboard.</p> <p>Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.</p>
Phase 2: 2 nd year medical school- <i>Spring & Summer Semester</i>	<p>QUARTERLY (January, April, and July) Provide quarterly capstone updates using the template provided.</p>
Phase 2: 3 rd year Medical School- <i>Fall Semester</i>	<p>MONTHLY Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.</p>
Phase 3: 3 rd year Medical School- <i>Spring and Summer Semester</i>	<p>MONTHLY: Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.</p>
Phase 3: 4 th year Medical School- <i>Fall Semester</i>	<p>Friday, August 7, 2026: Capstone Final Report DRAFT due to advisor.</p> <p>Friday, September 11, 2026 Final approved Capstone Project Report, Capstone Project Report Rubric, Student Evaluation, and Community Partner Evaluation submitted to Capstone Coordinator. If this deadline is not met, the student will have a comment about the missed deadline included in the professionalism section of the MSPE that is released on October 1.</p> <p>Friday, September 25, 2026: Complete the MD-MPH Capstone Database form, accessible through the link in Blackboard, with the required information about the Capstone Project.</p>
Phase 3: 4 th year Medical School- <i>Spring Semester</i>	<p>Course Complete</p>

NOTE: If Capstone deliverables are not submitted by the appropriate deadlines, MD/MPH program leadership including Dr. Shirin Shafazand and/or Dr. Alberto Caban-Martinez, will contact the student. If documents continue to be delinquent, a Formative Feedback Report will be submitted through the medical school Professionalism Advisory System.