

SCHEMA: NEXTGENMD CAPSTONE PRACTICUM AND PROJECT DELIVERABLES- MD/MPH 2025

MD/MPH Program | University of Miami, Miller School of Medicine

MD/MPH Timeline	Capstone Practicum/Project Deliverables and Due Dates
<p>Phase 1B: 1st year medical school- <i>Fall Semester</i></p>	<p>Thursday, September 30, 2021- Check-in with Advisor You must have checked in with your capstone faculty advisor by this date to brainstorm research interest and potential community partners for your Capstone Program. Fill out the <i>Capstone Advising Form</i> and submit through Blackboard by Sept. 30.</p> <p>September 2021-December 2021- Capstone Info Sessions Attend community partner events and capstone information sessions hosted by the Capstone Coordinator and Department of Public Health Sciences.</p> <p>Friday, December 10, 2021- Check-in with Advisor #2 You must have checked in with your advisor by this date and have identified a potential community partner for your Capstone Program. Brainstorm project ideas and fill out the <i>Capstone Advising Form</i> and submit through Blackboard by Dec. 10.</p>

<p>Phase 1C: 1st year medical school- <i>Spring Semester</i></p>	<p>January 2022- Institutional Review Board (IRB) Session Attend Institutional Review Board info session to learn about the process, when you should seek IRB approval, and how to submit to the IRB to conduct your capstone project.</p> <p>Thursday, January 20, 2022- Thursday, April 7, 2022- During your Research Method course (EPH 651), secure a community partner. Begin to bring your project ideas together to draft a Practicum Proposal and apply for award funding.</p> <p>Friday, April 15, 2022- Check-in with advisor #3 You must have checked in with your advisor by this date to share a draft of your Practicum Proposal. Fill out the <i>Capstone Advising Form</i> and submit through Blackboard by April 15. Begin implementing suggestions from Capstone Faculty Advisor and community partner to submit proposal by the June 3 deadline.</p> <p>Friday, June 3, 2022- Signed Community Partner Agreement & Competency Form, Practicum Proposal, and CITI certifications due.</p>
<p>Phase 1C: <i>Summer of 2021</i></p>	<p>Monday, June 13, 2022- Friday, August 5, 2022- Obtain practical field experience in a public health setting related to capstone project area of interest. Develop a Capstone Project Proposal using evidence-based methodology to address public health issues.</p> <p>Friday, August 5, 2022-Practicum Write-up, second written product, and log of hours due.</p>
<p>Phase 2: 2nd year medical school- <i>Fall Semester</i></p>	<p>Friday, August 12, 2022: Capstone Project Proposal DRAFTS due to advisor.</p> <p>Friday, September 23, 2022: Final Capstone Project Proposal approved and signed by Capstone advisor due to Capstone Coordinator.</p>

Phase 2: 2 nd year medical school- <i>Spring & Summer Semester</i>	Continue working on Capstone Project, communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.
Phase 2: 3 rd Year Medical School- <i>Fall Semester</i>	MONTHLY - Provide monthly capstone update using template provided.
Phase 3: 3 rd Year Medical School- <i>Spring and Summer Semester</i>	MONTHLY - Provide monthly capstone update using template provided.
Phase 3: 4 th year Medical School- <i>Fall Semester</i>	Friday, August 2, 2024: Capstone Final Report DRAFT due to advisor. Friday, September 13, 2024: Final approved Capstone Project Report, Student Evaluation, and Community Partner Evaluation submitted to Capstone Coordinator. If this deadline is not met, the student will have a comment about the missed deadline included in the professionalism section of the MSPE that is released on October 1.
Phase 3: 4 th year Medical School- <i>Spring Semester</i>	Course Complete

NOTE: If Capstone deliverables are not submitted by the appropriate deadlines, MD/MPH program leadership including Dr. Shirin Shafazand and/or Dr. Alberto Caban-Martinez, will contact the student. If documents continue to be delinquent, a Formative Feedback Report will be submitted through the medical school Professionalism Advisory System.